

**INTERNATIONAL CANCER INFORMATION SERVICE GROUP
BOARD OF DIRECTORS**

Conference call
December 3, 2008
8AM (EST)

Attended by:

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Regrets:

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Enclosures – distributed prior to the conference call with the agenda:

- Minutes of Annual General Meeting, August 28, 2008
- Minutes of Board meeting August 29, 2008
- Applications for ICISG membership
- August 2008 UICC/ICISG workshop evaluation results

1. Opening remarks and adoption of minutes of meeting

- Chris T. welcomed everyone and introduced the agenda.
- The minutes of both the Board meeting (August 29, 2008) and the ICISG General membership meeting (August 28, 2008) held in Geneva were approved. Irene M. will send to ICISG members by listserv and will post on the ICISG website.

2. ICISG membership application

- Two applications were received and were approved as follows:
 - Ulster Cancer Foundation – approved for full membership.
 - Spanish Association Against Cancer – approved for full membership.
- Irene will confirm the membership to each organization by letter.

3. Ex-officio member

- The board approved the addition of Heather Logan, Canadian Cancer Society, as an Ex Officio member of the Board of Directors.

4. European Cancer Leagues (ECL)

- ❑ Silvia D. reported on the ECL conference in October 2008 in Istanbul. Audience was impressed with the presentation on ICISG and cancer information and they hope to work with ICISG. ECL is promoting a European CIS Cancer Patient Support Group with a mandate to discover how cancer organizations reach target groups, such as young people, and what role new media (You Tube, etc.) would play.
- ❑ Chris T. to draft a letter to ECL regarding ICISG collaboration with this group as well as advancing our ongoing collaboration with ECL.

5. NCI Cancer Information Service Update

- ❑ Mary Anne B. updated the Board on the changes within the NCI/CIS. They have decided not to renew the partnership program which had 650 member organizations across the United States. A conference call with close to 400 participants demonstrated the great support for the continuation of these programs from various organizations. The telephone service will continue. The ICISG Board expressed concern and support for NCI's program.

6. ICISG Course evaluation follow-up

- ❑ Marion M. would like to have a working group to consider how ICISG Board will follow-up with participants from the Geneva workshop who will/may be looking for help in starting a CIS.
- ❑ Board members who wish to be part of the working group should contact Marion M directly.

7. Board member news

- ❑ Monika P. has funding from the Ministry of Health and would like to organize a 1½ day exploratory workshop for approximately 30 people, February, 2009. Theme would be "*Where do we go from here?*" It was felt that this may be a good way to explore the idea of having a European chapter of ICISG. Martin L. has offered to work with Monika on this project.
- ❑ Doreen A. informed the group that the call-in group for advanced cancer patients in remote areas is now up and running.
- ❑ Martin L. informed the group that Cancer Research UK/Macmillan/Dept. of Health is working on a web-based information tool for healthcare professionals.
- ❑ Claudia informed the Board the Dr. de Lorenzo is on the steering committee for the fall International Cancer Control Congress which will focus on cancer in Africa.
- ❑ Catherine D. was contacted by a group from Thailand on setting up a CIS. Sent tool for starting a CIS and asked them to stay in contact and contact ICISG if they need help.
- ❑ Anne V. informed the group that Graham Vincent is the new Canadian Cancer Society Director of Information.
- ❑ Ana O, Chris T and Roshini G are to discuss renewing the ICISG/UICC MOU in 2009.

8. Face-to face meeting

- ❑ Marianne D. has offered to host the face-to-face meeting of the Board in Paris in 2009
- ❑ Roshini G. will email the Board with potential dates for this meeting in consultation with Marianne D. The meeting is most likely to be mid to late September 2009.
- ❑ Roshini G. will forward to the Board the date and proposed agenda

9. Other business

- ❑ Irene M to forward overview of ICISG slide presentation used at the ELC meeting to Board members for their use.

10. Next ICISG conference call

- ❑ Irene M. to poll board members for a time for the next conference call – 1st quarter 2009.